

## CALNE TOWN COUNCIL

### Minutes of the Full Council Meeting Monday 13th May 2024 Large Hall of the Town Hall, Calne

**PRESENT:** Cllr Robert MacNaughton (Town Mayor)  
Cllr Glenis Ansell  
Cllr Jackie Beckett  
Cllr Steve Boone  
Cllr Declan Boore  
Cllr Jon Fisher  
Cllr Tim Havenith  
Cllr Alan Hill  
Cllr Michael Hudston  
Cllr Rich Jones  
Cllr Ashley Martin  
Cllr Robert Merrick  
Cllr Sam Pearce-Kearney  
Cllr Jeremy Percy  
Cllr Celia Stevens  
Cllr Tom Rounds

**OFFICERS:** Mark Edwards                      Head of Business  
Kelly Adams                                      Information Officer

**APOLOGIES:**                      Cllr Ian Thorn and Cllr Terry Couchman

**ABSENT:**                              Cllr David Conway

#### **PUBLIC & PRESS:**

#### **PUBLIC PARTICIPATION:**

Six members of the public were present.

The Chair of the Bike Meet Committee spoke in support of the event and request for grant funding.

#### **211/23 APOLOGIES**

Apologies were **NOTED** from the Deputy Town Mayor - Cllr Thorn, Cllr Couchman and Director of Council Services - Alison Robinson.

#### **212/23 DECLARATIONS OF INTEREST**

No declarations of interest were received..

## 213/23 MINUTES

It was proposed by Cllr Martin, seconded by Cllr Boore and **RESOLVED** to **CONFIRM** as a true record the minutes of the Full Council extraordinary meeting held on 15 April 2024. These were signed by the Town Mayor.

## 214/23 TOWN MAYOR'S ANNOUNCEMENTS

The Town Mayor - Cllr MacNaughton asked Councillors to confirm who is intending to stand for Town Mayor and Deputy Town Mayor. Cllr Boore confirmed that he is standing for Town Mayor. Cllr Fisher confirmed he will be standing as Town Mayor. Cllr Merrick confirmed he will not be standing this time.

Cllr Boore confirmed that he is also standing for Deputy Town Mayor. The Deputy Town Mayor - Cllr Thorn will stand again.

Councillors were encouraged to check and take home their robes ahead next Monday's Mayor Making. Cllr Ansell queried the request. The Head of Business explained this recommendation will ensure all Councillors have what they require in good time and allows for more space and comfort of the visiting dignitaries to get ready for the Mayor Making meeting.

The Head of Business also advised that a rehearsal will take place on Monday afternoon, time TBC.

D Day anniversary - Thursday 6th June - 11 am Proclamation at the memorial with laying of wreaths, prayers and RBL standards. Sunday 9th June - 3pm Service at St Marys Church. Councillor's were asked to confirm attendance via email.

Cllr Stevens spoke as a runner of the London Marathon to congratulate the many Calne residents who took part. In particular to Simon Nott who completed the marathon in an impressive time of 2 hours 22 minutes.

Cllr Merrick spoke on the Director of Council Services current fundraising efforts who is at the mid-way point of her 10 marathon's challenge.

The Head of Business spoke on the summons to attend meetings. When not in attendance at meetings Councillors are to ensure they arrange substitutes for committee meetings and notify the office by 3pm. Cllr Hill suggested that there are reserves allocated to each committee.

Councillors were asked to first look to their fellow ward Councillor's for a substitute and then to others.

## 215/23 COMMITTEE MINUTES

215/23.1 **Planning, Licensing and Highways Consultative Committee**

It was proposed by Cllr Hill and seconded by Cllr Ansell and **RESOLVED** to **RECEIVE** and **APPROVE** the minutes of the meeting of the Planning, Licensing & Highways Consultative Committee held on 1 May 2024.

Members to **NOTED** that the scheduled meeting for 24 April did not take place as it was not quorate.

215/23.2 **Town & Community Matters Committee**

An amendment to the draft minutes was discussed. The amendment is as follows:

The Friends of Calne Bike Meet.(Town & Community Matters draft minutes)

It was proposed by Cllr Merrick, seconded by Town Mayor – Cllr MacNaughton and **UNANIMOUSLY APPROVED** to recommend to Full Council to award a grant of £8500.00 towards infrastructure costs for putting on Calne Bike Meet on 27 July 2024 subject to the group holding back £8000 in reserves for next year before distributing monies to charities, including the free use of The Green, use of Castlefields Park and supply power from Bank House from active communities project costs 308-4347.

And

It was further **RESOLVED** not to award free use of the Town Hall and that this would be chargeable.

Cllr Merrick stated the figure was for £8000 and suggested the minutes to be deferred for now, but after consideration said that he was happy to amend the minutes to the below:

It was proposed by Cllr Jones and seconded by Cllr Merrick and **RESOLVED** to **RECEIVE** and **APPROVE** the minutes including an amendment of the meeting of the Town and Community Matters Committee held on 22 April 2024.

## 216/23 REPORTS AND RECOMMENDATIONS

216/23.1 **Calne Community Neighbourhood Plan**

Councillors spoke in positive response to the consultation presentation evening.

It was proposed by Cllr Martin and seconded by Cllr Beckett and **UNANIMOUSLY RESOLVED** to **APPROVE** the attached

changes following the Regulation 14 consultation authorising submission to Wiltshire Council of the Calne Community Neighbourhood Plan 2 for Regulation 15 consideration.

Paragraph and textual changes v6  
Policy changes v3  
Design Guide

It was proposed by Cllr Pearce-Kearney and seconded by Cllr Boore to **UNANIMOUSLY RESOLVED** that the two points of contact are Cllr Havenith and Cllr Stevens in conjunction with the Director of Council Services for the Regulation 15 stage of the Calne Community Neighbourhood Plan review.

It was proposed by Cllr Merrick and seconded by Cllr Martin and **UNANIMOUSLY RESOLVED** to **DELEGATE** to Director of Council Services, in discussion with Cllr Havenith and Cllr Stevens, the power to approve any changes to the text of the Plan required, subsequent to this meeting and having regard to the comments of the other Qualifying body subject to Members being kept informed.

It was proposed by Cllr Stevens and seconded by Cllr Havenith and **UNANIMOUSLY RESOLVED** that the Basic Conditions Statement and the Consultation Statement are to be signed off after the 13th May.

The basic conditions statement is a technical document and the Consultation statement is a record of the consultations so both are factual and do not require decisions but they do need to have been either approved or noted ready for submission.

It was proposed by Cllr Percy and seconded by Cllr Martin and **UNANIMOUSLY RESOLVED** to approve the updated Design Statement.

216/23.2 **Recommendation from Town & Community Matters Committee - grants over £5,000**

Members discussed the recommendation using the amended recommendation within the approved minutes as follows.

It was proposed by Cllr Merrick, seconded by Town Mayor – Cllr MacNaughton and **UNANIMOUSLY APPROVED** to recommend to Full Council to award a grant of £8500.00 towards infrastructure costs for putting on Calne Bike Meet on 27 July 2024 subject to the group holding back £8000 in reserves for next year before distributing monies to charities, including the free use of The Green, use of Castlefields Park and supply power from Bank House from active communities project costs 308-4347.

And

It was further **RESOLVED** not to award free use of the Town Hall and that this would be chargeable.

Cllr Jones proposed the recommendation, other Councillors spoke on the merits of the event and previous grant requests from the Bike Meet committee.

Cllr Merrick proposed the recommendation including asking the Bike Meet Committee to ringfence the grant monies.

Cllr Fisher asked the Chair of the Bike Meet Committee to clarify their Reserves policy. The Chair confirmed this is currently £5000 and acknowledged that this can be raised to, at most, £6500. A request to raise this to £8000 is not viable at present.

The Chair of the Bike Meet Committee explained that charity donations has reduced by £2000 each year. The expectation is that the monies received from a potential Calne Town Council grant will be spent ahead of the event day on infrastructure expenditures and these expenditures have raised year on year.

A discussion on the grant request for free use of the Town Hall was had.

It was proposed by Cllr Merrick, seconded by Cllr Rounds and **RESOLVED** to award a grant of £8906.40 towards infrastructure costs for putting on Calne Bike Meet on 27 July 2024 and free use of the Town Hall at an additional cost of £852 subject to the group holding back £6500 in reserves for the 2025 event before distributing monies to charities. Grant to include the free use of The Green, use of Castlefields Park and supply power from Bank House funded from active communities project costs 308-4347.

Reconnecting Group.

It was proposed by Cllr Ansell, seconded by Cllr Rounds and **UNANIMOUSLY RESOLVED** to **APPROVE** the **RECOMMENDATION** from the Town and Community Matters Committee to Full Council the grant for £6661.00 for free use of the Town Hall for the reconnecting group for fifty two weeks, two events and the meetings of the Health and Social Care Forum. £5227 from the Hardship fund 903- 9115 and £1434 from the Community grant budget 110-4170.

**217/23 RECOMMENDATION FROM TOWN & COMMUNITY MATTERS COMMITTEE - CALNE IN BLOOM WORKING GROUP**

Cllr Havenith spoke on the reasons for simplifying the terms of reference. The Working Group will have one Town Council member allocated to the working group.

Cllr Stevens put herself forward to be the Council representative of the Calne in Bloom working group.

It was proposed by Cllr Havenith, seconded by Cllr Stevens and **UNANIMOUSLY RESOLVED** to **APPROVE** and **RECOMMEND** the updated terms of reference for the Calne In Bloom working group and appoint Cllr Stevens as the Councillor representative.

**217/23.1 Footpath request Holly Close to London Road**

Cllr Hill spoke on this matter and provided background to the request. Other councillors spoke on other unadopted and bridle ways in other wards of Calne and raised concerns that resurfacing the bridle way to Holly Close could set a precedent on other similar areas which may not be able to be funded by Calne Town Council.

Cllr Hudston recommended that a decision is deferred until the two houses are completed. Cllr Stevens agreed with this position and also spoke of the merits of having good walk and cycle ways.

Cllr Hill suggested that this project could be completed using CIL monies.

It was proposed by Cllr Hudston, seconded by Cllr Rounds and **RESOLVED** to defer the matter to seek legal advice and further discussions on the outcome can be made.

**217/23.2 Town Twinning**

Cllr Merrick spoke to the value of Twinning and the friendships and comradery that can be formed as part of visits and communications with other twinned towns.

Cllr Merrick suggested that the three towns are to be split and a different Councillor leads a group for each individual town. America's twinning would be led by Cllr Merrick and two more groups will need to be formed.

Cllr Stevens suggested that a decision be placed on hold for one year.

Cllr Merrick suggested that the Director of Council Services is the point of contact for the other two towns. Cllr Merrick also

explained that historically the Town Mayor was the Twinning Working Group Chair.

It was proposed by Cllr Merrick, seconded by Cllr Jones and **RESOLVED** to form a task group chaired by the new Town Mayor to take forward the future of Twinning.

**218/23 WORKING GROUP MEMBERSHIP**

It was proposed by Cllr Pearce-Kearney, seconded by Cllr Havenith and **UNANIMOUSLY RESOLVED** that the Strategic Plan Working Group will be Cllr Merrick, Cllr Boore and Cllr MacNaughton plus a dual hatted/Unitary Councillor, Cllr Rounds to ensure all wards are represented plus the Town Mayor and Deputy Town Mayor.

**219/23 DATE OF THE NEXT MEETING**

Members **NOTED** that the next scheduled Full Council meeting is on Monday 20 May which is the Annual Meeting and Mayor Making. Members to arrive by 6.30pm to robe and prepare for the procession.

Meeting Closed at: 8.30 pm

Signed.....

Dated.....